Position Title: Director of Strategic Engagement

The McIntire School of Commerce Foundation at the University of Virginia is seeking an energetic and collaborative Director of Strategic Engagement to join their Advancement Team. This position is responsible for developing programming and relationships that enrich the lives of McIntire alumni and friends and increase the degree to which our constituents are informed, involved, and invested in the School and each other.

The University of Virginia is one of the highest-ranked public universities in the United States, and the McIntire School of Commerce (www.commerce.virginia.edu) awards a Bachelor of Science in Commerce, and Master of Science degrees in the Management of Information Technology, Business Analytics, Commerce, Accounting, and Global Commerce. McIntire is recognized for excellence and innovation in undergraduate and graduate business education and scholarship. The McIntire School is dedicated to educating and inspiring students to become visionary leaders who shape global business with integrity, purpose, intercultural fluency, and a fundamental understanding of how commerce can contribute to the common good for all. We are committed to a policy of equal opportunity for all persons and welcome diversity in all forms.

The ideal candidate is an experienced engagement professional who can develop and strengthen mutually beneficial, meaningful, relevant, and value-added content, programming, and connections. This position will be charged with formulating and implementing strategies to advance communication, participation, volunteerism, and philanthropy among students, faculty, staff, alumni, parents, and friends of the school. The strategy includes oversight and enhancements of existing initiatives such as forums, symposia, and speaker series, in addition to the development of new engagement opportunities. The Director has a significant role in major community engagement events such as the School’s Centennial Celebrations across 2022 and the School’s bi-annual McIntire Board Meetings. The Director will collaborate closely with the School’s Marketing and Communications team to coordinate branding, marketing, event publicity, materials, as well as work closely with advancement team members to execute plans and events.

Qualifications

- Bachelor’s degree and significant professional engagement experience.
- Experience managing events, lectures, speakers, and/or developing engagement programs.
- Excellent written and verbal communication skills: organization and attention to detail.
- The ability to work both independently and in coordination with colleagues as well as the ability to work well with a variety of diverse constituents.
- An enthusiastic, positive, “hands-on, take charge” personality and open communication style is desired.
- The opportunity to work remotely with a flexible schedule with some evening and
weekend work is expected as well some travel will be expected.

**Anticipated Hiring Range:** $80,000 - $120,000 commiserate with experience

**To Apply**

Interested applicants should email their resume and cover letter to include their interest, knowledge, skills, abilities, or experience related to the position to Brandy Amos, Human Resources Coordinator at bamos@virginia.edu.

Review of applicants will begin immediately and the position will remain open until filled.

*The University of Virginia, including the McIntire School and the McIntire Foundation, are fundamentally committed to the diversity of our faculty and staff. We believe diversity is excellence expressing itself through every person's perspectives and lived experiences. We are equal opportunity and affirmative action employers.*