



UVA

White Ruffin Byron
Center for Real Estate

McIntire School of Commerce Foundation

TITLE:	Executive Director for the White Ruffin Byron Center for Real Estate at UVA
UNIT, AREA, PROGRAM, or CENTER:	McIntire School of Commerce Foundation: Centers
SUPERVISOR in this role:	Executive Director of the McIntire Foundation
Duration of term(s):	3 years

BACKGROUND & ROLE DESCRIPTION:

Established in 2021 and administrated by the McIntire School of Commerce Foundation, the Center is a pan-University organization serving students, faculty, alumni, and industry partners across Grounds. The mission of the Center is to enhance the quality of the built environment and our understanding of its influence on all aspects of our lives through discovery and debate relating to the art and science of real estate.

The vision of the Center is to be a globally preeminent academic real estate center recognized for supporting the University's real estate academic programs and serving as the pan-university hub for real estate activity across Grounds, creating extracurricular programs that prioritize students, enhancing their preparation to lead, learn, and serve; enabling and sharing research that enriches lives and improves market functionality and policymaking; and cultivating a vibrant community of students, researchers, alumni, and industry partners who gather regularly for applied and shared learning.

The Executive Director (ED) will play a critical leadership role in developing the future strategic direction of the Center in close partnership with the faculty director and the advisory board. The ED will work closely with external stakeholders, primarily alumni and industry leaders, to design programs promoting UVA real estate nationally and globally. The ED will bear primary responsibility for developing and managing the annual budget and the Center's annual objectives, sharing outcomes, and building the Center's ecosystem. The position will report to the Executive Director of the McIntire Foundation.

The Executive Director will lead efforts that include:

- Collaborating closely with the Center's faculty director, McIntire Foundation's Executive Director, the Center's advisory board, and other key stakeholders to develop and implement the Center's long-term goals, vision, and strategy.
- Designing and coordinating Center programs for external stakeholders, such as the Center's annual conference, regional and national alumni gatherings, industry events, student treks, and other networking activities;
- Collaborating with the Center's faculty director to ensure the success of research and student support activities within the Center's strategic plan;
- Managing the relationship with the Real Estate Center Advisory Board, including designing and leading board meetings and building and leveraging relationships with alumni and corporate leaders to benefit the Center and UVA's programs and students' career endeavors.
- Serving as the primary liaison with the Center's advisory board, in particular the Executive Committee, for Center strategic planning and programming;
- Coordinating with McIntire's Director for Centers on staffing and resource allocation, including budgeting and planning.
- Developing and leading a fundraising strategy for the Center that works closely with Advancement teams at McIntire and across Grounds to support continued growth.

To Apply:

Interested applicants should email a resume and cover letter to Brandy Amos, Human Resource Manager (bamos@virginia.edu). Review of applicants will begin immediately, and the position will remain open until filled.

The University of Virginia McIntire School of Commerce Foundation is an equal opportunity and affirmative action employer and welcomes diversity in all forms. We believe diversity is excellence, expressing itself through each person's unique perspectives and lived experiences.

The McIntire School of Commerce is one of the highest-ranked undergraduate business schools in the nation. It is recognized for excellence and innovation in undergraduate and graduate business education and scholarships. The school is dedicated to educating and inspiring students to become visionary leaders who shape global business with integrity, purpose, intercultural fluency, and a fundamental understanding of how commerce can contribute to the common good.